

FIRST & LAST NAME

FirstName.LastName@gmail.com • (555) 555-5555 • 555 First St., Springfield, OH 55555

EXPERIENCE

MOST RECENT JOB, Springfield, OH January 2013 – Present

Business Associate

- Corporate Associate, concentrating on financing transactions, alternative investments and general corporate matters
- Member of the Summer Associates Strategic Planning Committee

SECOND MOST RECENT JOB, Springfield, OH October 2011 – December 2012

Staff Attorney

- Reviewed and analyzed discovery and trial preparation documents
- Conducted research and compiled materials for team lead

THIRD MOST RECENT JOB, Springfield, OH Fall 2010 – September 2011

Legal Intern

- Organized materials for government investigation and participated in Human Trafficking Task Force
- Assisted impoverished clients with filing answers to foreclosure and credit card related complaints

LICENSES & MEMBERSHIPS

- Admitted to the XYZ State Bar, November 2011
- Member of the XYZ State Bar Association
- Member of the XYZ National Bar Association

EDUCATION

The Best Law School Ever, Columbus, OH May 2011

Juris Doctor, GPA: 4.0

- Excellence Award for XYZ grade in ABC class, Fall 2011
- Editor of the Best Law Journal
- Public Interest Law Foundation
- Publication: *This Awesome Article I Wrote*

The Best Undergrad University Ever, Springfield, OH May 2008

Bachelor of Arts in Make a Lot of Money; Minors Religion and Biology GPA: 4.0

- Chief Justice of the Student Senate Hearing Board
- XYZ Honor Society
- President of the Pre-Law Association

COMMUNITY INVOLVEMENT

- Big Brothers Big Sisters Columbus Chapter
- Habitat for Humanity
- Women's Association of Columbus